



**NEW PATIENT FORM**

**PERSONAL INFORMATION (MANDATORY FOR ALL PATIENTS)**

PATIENT NAME	_____	REFERRED BY:	_____	TODAY'S DATE:	_____
ADDRESS	_____	CITY/STATE	_____	ZIP CODE	_____
GENDER (MALE/FEMALE)	_____	STATUS (MARRIED, SINGLE, CHILD)	_____	DATE OF BIRTH:	_____
WORK EMAIL	_____	PERSONAL EMAIL:	_____	SOC SECURITY:	_____
PREFERRED TELEPHONE NBR	_____	DRIVERS LICENSE NBR:	_____		

**IN CASE OF EMERGENCY (MANDATORY FOR SURGICAL PATIENTS)**

EMPLOYER	_____	EMPL ADDRESS	_____	EMPL PHONE	_____
PRIMARY PHYSICIAN	_____	PHYSICIAN ADDRESS	_____	PHYSICIAN PHONE	_____
PREFERRED PHARMACY	_____	PHARM ADDRESS	_____	PHARM PHONE	_____
EMERG CONTACT NAME	_____	CONTACT RELATIONSHIP	_____	EMERG PHONE NBR	_____

**DENTAL INSURANCE (INSURANCE PATIENTS ONLY)**

INSURANCE PROVIDER	_____	INSURANCE ADDRESS	_____	INSURANCE PHONE	_____
GROUP NBR	_____	PAYOR NBR	_____	SUBSCRIBER ID	_____
PRIMARY INSURED	_____	PRIMARY SOCIAL SEC NBR	_____	PRIM BIRTH DATE	_____

**SIGNATURE: X** \_\_\_\_\_

I acknowledge this information is complete and accurate to the best of my knowledge. It is my responsibility to inform the office of any changes to my personal/insurance info. I will not hold the dentist or his staff responsible for errors or omissions that I may have made in completing this form. I authorize the delivery of services I may need, with my informed



**MEDICAL / DENTAL QUESTIONNAIRE**

**MEDICAL HISTORY**

Are you in good health?        YES        NO  
 Explain: \_\_\_\_\_  
**When was your last medical exam?** \_\_\_\_\_  
 Are you under medical care?        YES        NO  
 Explain: \_\_\_\_\_  
 Any recent hospitalization?        YES        NO  
 Explain: \_\_\_\_\_  
 Do you smoke?        YES        NO  
 Are you pregnant/nursing?        YES        NO  
 Explain: \_\_\_\_\_

MEDICATIONS (LIST EACH & DOSAGE)		ALLERGIES (CIRCLE ALL THAT APPLY)	
_____	_____	Antibiotics? <u>      </u> Y / <u>      </u> N	Sulfa Drugs? <u>      </u> Y / <u>      </u> N
_____	_____	Barbiturates? <u>      </u> Y / <u>      </u> N	Aspirin? <u>      </u> Y / <u>      </u> N
_____	_____	Anesthetics? <u>      </u> Y / <u>      </u> N	<b>Other:</b> _____
_____	_____	Iodine? <u>      </u> Y / <u>      </u> N	_____
_____	_____	Latex? <u>      </u> Y / <u>      </u> N	_____
_____	_____	Narcotics? <u>      </u> Y / <u>      </u> N	_____

**MEDICAL CONDITIONS (MARK ALL THAT APPLY)**

HEART DISEASE	<u>      </u> Y / <u>      </u> N	AIDS/HIV	<u>      </u> Y / <u>      </u> N	FEVER BLISTERS	<u>      </u> Y / <u>      </u> N	MIGRAINES	<u>      </u> Y / <u>      </u> N	SINUS TROUBLE	<u>      </u> Y / <u>      </u> N
HIGH BLOOD PRESSURE	<u>      </u> Y / <u>      </u> N	ARTHRITIS	<u>      </u> Y / <u>      </u> N	DIABETES TYPE I OR II	<u>      </u> Y / <u>      </u> N	NEUROLOGICAL ISSUES	<u>      </u> Y / <u>      </u> N	SLEEP DISORDERS	<u>      </u> Y / <u>      </u> N
LOW BLOOD PRESSURE	<u>      </u> Y / <u>      </u> N	OSTEOPOROSIS	<u>      </u> Y / <u>      </u> N	GASTROINTESTINAL DISEASE	<u>      </u> Y / <u>      </u> N	MENTAL HEALTH CONDITIONS	<u>      </u> Y / <u>      </u> N	SNORING/SLEEP APNEA	<u>      </u> Y / <u>      </u> N
ABNORMAL BLEEDING	<u>      </u> Y / <u>      </u> N	ULCERS	<u>      </u> Y / <u>      </u> N	REFLUX/HEARTBURN	<u>      </u> Y / <u>      </u> N	TUMORS/GROWTHS	<u>      </u> Y / <u>      </u> N	<b>OTHER:</b> _____	
CANCER/CHEMO	<u>      </u> Y / <u>      </u> N	BREATHING DISORDER	<u>      </u> Y / <u>      </u> N	ANEMIA	<u>      </u> Y / <u>      </u> N	JAW PAIN/GRINDING/CLENCHING	<u>      </u> Y / <u>      </u> N	_____	
HEPATITIS/LIVER DISEASE	<u>      </u> Y / <u>      </u> N	EPILEPSY/SEIZURES	<u>      </u> Y / <u>      </u> N	THYROID ISSUES	<u>      </u> Y / <u>      </u> N	BRUISE EASILY	<u>      </u> Y / <u>      </u> N	_____	
STROKE	<u>      </u> Y / <u>      </u> N	TUBERCULOSIS	<u>      </u> Y / <u>      </u> N	KIDNEY ISSUES	<u>      </u> Y / <u>      </u> N	NECK/BACK INJURY	<u>      </u> Y / <u>      </u> N		

**DENTAL HISTORY**

Why are you visiting today?	_____	Do you have dental fear?	<u>      </u> YES <u>      </u> NO	Are you interested in esthetics?	<u>      </u> YES <u>      </u> NO
Who was your last dentist?	_____	<b>Do you need to pre-medicate?</b>	<u>      </u> YES <u>      </u> NO	<i>If yes, please indicate:</i>	
<b>When was your last dental visit?</b>	_____	Do you need light sedation?	<u>      </u> YES <u>      </u> NO	<i>Botox / Juvederm</i>	<u>      </u> YES <u>      </u> NO
Have you used braces before?	<u>      </u> YES <u>      </u> NO	Do your teeth move?	<u>      </u> YES <u>      </u> NO	<i>Thread Lift</i>	<u>      </u> YES <u>      </u> NO
Do your gums bleed?	<u>      </u> YES <u>      </u> NO	Do you have dentures?	<u>      </u> YES <u>      </u> NO	<i>Buccal Fat Removal</i>	<u>      </u> YES <u>      </u> NO
Do you grind/clench?	<u>      </u> YES <u>      </u> NO	Do you have missing teeth?	<u>      </u> YES <u>      </u> NO	<i>Invisalign</i>	<u>      </u> YES <u>      </u> NO
				<i>ZOOM Whitening</i>	<u>      </u> YES <u>      </u> NO

**COMMENTS**

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**SIGNATURE: X** \_\_\_\_\_



FINANCIAL / PRIVACY DISCLAIMERS

I will receive a written treatment plan with fees and projected insurance information if available. I must sign the plan in acknowledgement before booking treatment.

Payment is always due by the time services are rendered. Any bookings over \$1000 or over 2 hours duration will require a 50% deposit upfront.

I am responsible for understanding my insurance coverage. The office will help me process claims but I will not hold them accountable for any claims rejected due to unforeseen plan limitations.

If I am an insurance patient I will be charged contracted fees. My payments will be due in full on date of service and reimbursements will be assigned/credited to me when refunded by insurers.

If I ask for insurance benefits to be assigned to the dental office, fees not covered by my insurer within 30 days will be due in full by me. **I will provide credit card information for such cases.**

In accordance with Florida State law, I may be **charged 1.5% per month surcharge (18% per year) for delinquent accounts exceeding 30 days.**

In accordance with Florida State law, check payments authorize collection fees when checks are dishonored. Every check returned will have a **\$25 fee if <\$50, \$30 fee if between \$50-300 and \$40 fee if >\$300.**

I am required to give a 24 hour notice on changes to appointments. The office may charge a **\$1 penalization for every minute of lost appointment time** (e.g. \$60 per hour, \$120 every 2 hours).

Any appointment not confirmed within 24 hours prior to date of service may be subject to cancellation.

I will provide mobile phone and/or email contact information to the office to communicate electronically through its patient management system.

I authorize the dental office to transfer my records to another provider when referred for treatment. This does not obligate me to any doctor/patient relationship with any provider except by/of my own choosing.

I authorize release of records to hospital or health care plans, insurers or their representatives including xrays, medical history, or other information needed to review, investigate or evaluate claims for benefits.

If my insurance coverage is under agreement by my employer or similar entity, this authorization permits disclosure to them for purposes of utilization review or financial audit.

I authorize the dental office to submit claims on my behalf. I authorize assignment of benefits otherwise payable to me, but not to exceed the providers actual charges for covered services.

I have read privacy notices and have the right to receive a copy of this authorization. I have the right to revoke this authorization too, in writing at any time.

I authorize the dental office to make routine calls to confirm my appointment. A message may be left with a responsible person or answering machine. Office staff may communicate in email or text when necessary.

Routine communications include but are not limited to text/email to confirm appointments, questions about potential treatment, questions after active treatment, and billing inquiries.

I authorize the following persons to have access to my health information: \_\_\_\_\_

CREDIT CARD AUTHORIZATION

*I hereby authorize you to charge my credit card for any delinquent amounts due over 30 days post date of service:*

CREDIT CARD NBR: \_\_\_\_\_ CREDIT CARD TYPE: \_\_\_ VISA \_\_\_ AMEX \_\_\_ MASTERCARD \_\_\_ CARECREDIT \_\_\_ DISCOVER

EXPIRATION DATE: \_\_\_\_\_ CCV (3 DIGITS IN BACK OR 4 IN FRONT FOR AMEX) \_\_\_\_\_

I understand all the aforementioned disclaimers and accept them as noted. I am responsible for providing new credit card authorization should the card information on file no longer be valid for whatever reason including cards lost, stolen, or otherwise modified from the information noted above.

SIGNATURE: X \_\_\_\_\_



**SUPPLEMENTAL INFORMATION**

**(FOR CREDIT LINE OR MEDICAL LOAN APPLICANTS)**

I am interested in applying for financing so that I can satisfy my dental dues in monthly installments versus all at once. I understand that the dental office offers financing through CareCredit, Proceed Finance, and Lending Point. I authorize the dental office to pre-qualify me for available funding offers from these third party organizations which will involve a soft-check of my credit. Without my explicit written approval, the dental office will not apply for funding or process credit applications that will entail a hard check of my credit score. For the purpose of prequalification, I am providing the following supplemental financial information:

*[ALL APPLICANTS FOR FINANCING]*

Do you own your place of residence or rent?                      OWN \_\_\_\_              RENT \_\_\_\_

What do you pay monthly (rent or mortgage)?                      MORTGAGE \$ \_\_\_\_\_              RENT \$ \_\_\_\_\_

What is your **estimated monthly income** from all sources: \$ \_\_\_\_\_

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**SIGNATURE: X** \_\_\_\_\_